Proofpoint Essentials

Reset Admin Password

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To change your password, perform the following steps:

- Log into the Interface Console https://us1.proofpointessentials.com by clicking a link in the Spam Quarantine Summary.

- Navigate to **User & Groups** > **Users** . Then **edit** your account from the user list.

- The Profile screen is displayed.

- Enter a new password in the **Password** and **Retype Password** fields.

- Click **Save**.

- Your password is set. You must use this password the next time you log in to the Interface Console.