



Proofpoint Essentials
Email Encryption Set-Up

Proofpoint Essentials Email Encryption Set-up

Windstream has the ability to set up email encryption for Proofpoint Essentials clients on the Advanced package or above. For additional assistance please contact Windstream Support, hostmaster@windstream.net.

Administrator Login

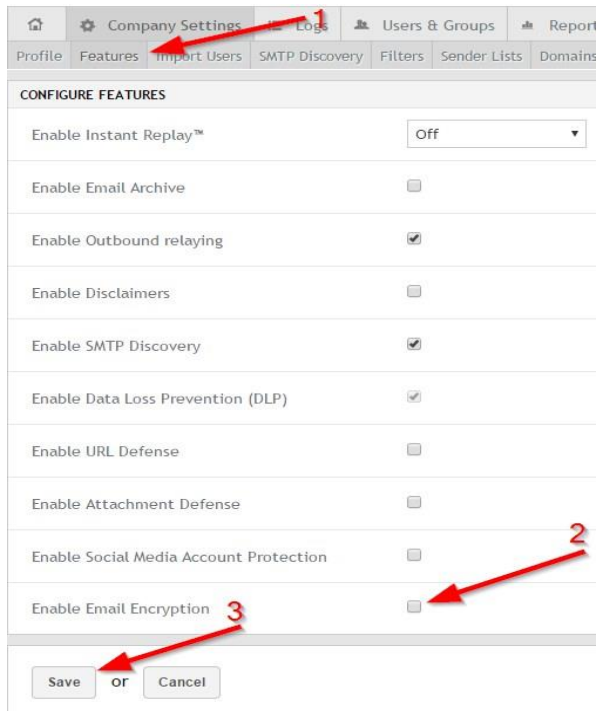
1. Login URL: <https://us1.proofpointessentials.com/app/login.php>
2. Please enter the Administrator credentials provided to you when the account was initially activated.



Company Settings and Features

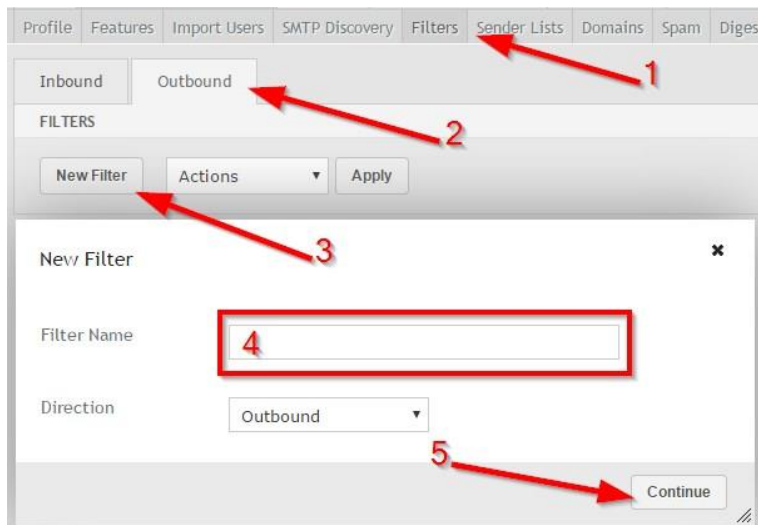
Ensure that you have the correct company selected by clicking the company settings tab or searching and selecting the company from the search window in the upper right of the screen.

1. Click on **Features**
2. Tick check box **Enable Email Encryption**
3. Click **Save**



Send an outbound encrypted email

1. With the correct company selected click on **Filters** tab
2. Click on **Outbound** tab
3. Click on **New Filter** button
4. Choose a name for the filter (i.e., Outbound Encrypted)
5. Click on the **Continue** button



6. Set scope as **Company**
7. If you wish to send an encrypted email based on a subject keyword set your logic as: **If Email Subject Contains Any Of [encrypt]**

8. Choose "**Encrypt**" from drop-down list of actions
9. Click **Save**

FILTER LOGIC

Scope **6** Company (Demoreseller [18188])

If **7** Email Subject CONTAIN(S) ANY C [encrypt]

Do **8** Encrypt Override Previous Destination ⓘ

9 Save or Cancel

This will encrypt an outbound email if the subject contains the keywords [encrypt] (included in the square brackets).

Using the Outlook Encryption Plugin

A filter must be created first in order to use the Outlook Plugin

1. With the correct company selected click on **Filters** tab
2. Click on **Outbound** tab
3. Click on **New Filter** button
4. Choose a name for the filter (i.e., Outbound Encrypted Plugin)
5. Click on the **Continue** button

Profile Features Import Users SMTP Discovery **Filters** Sender Lists Domains Spam Diges

Inbound **Outbound**

FILTERS

New Filter Actions Apply

3 New Filter

Filter Name **4**

Direction Outbound

5 Continue

6. Set scope as **Company**

7. Select the condition to **If Email Header CONTAIN(S) ANY OF** then in the text box: **xproofpointencryptdesktop: encrypt**
8. Choose **"Encrypt"** from drop-down list of actions
9. Click **Save**

FILTER LOGIC

Scope **6** Company (Demoreseller [18188])

If **7** Email Headers CONTAIN(S) ANY C box: x-proofpointencryptdesktop: encrypt

ADD ANOTHER CONDITION

Do **8** Encrypt Override Previous Destination ⓘ

ADD ANOTHER ACTION

9

Save Or Cancel

NOTE: You must use Proofpoint Essentials to filter your outbound email. If using Proofpoint to filter only inbound email this feature will not work