Mac Mail Settings USER GUIDE



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Overview

In order to use your Mac Mail app with your Windstream Hosted Email, please follow the steps in this guide.

Step 1: Mail Icon

Find the Mail icon and open the program.



Mail

Step 2: Welcome Screen

Enter your Full Name, Email Address you're setting up, and your Password for that email address. Click Continue.

	Welcom	e to Mail
	Welcome to Mail You'll be guided th account. To get started, pro Full Name: Email Address: Password:	hrough the steps to set up your mail ovide the following information:
0	Cancel	Go Back Continue

Step 3: Server Settings

Enter the server information for both incoming and outgoing servers. Use the information in the table below.

Server Settings		
Incoming Server	mail.windstreamhosting.com	
Outgoing Server	mail.windstreamhosting.com	
Username	Your entire email address	
Password	Your email address password	

Note: Additional server settings can be found in the last step of this document.

Step 4: Incoming Settings

For Account Type, select IMAP and then fill out the Description, Incoming Mail Server, User Name, and Password fields with the information from the table in Step 3. Click Continue when finished.

	Welcome to Ma	al
	Incoming Mail Server	
- NVVV	Account Type:	Ø IMAP ‡
213	Description:	Test Acccount
5	Incoming Mail Server:	mail.windstreamhosting.cc
100	User Name:	test@windstreamhosting.c
	Password:	
16		
CREATIN	a formand	~
(?)	Cancel	Go Back Continue

Step 5: Incoming Security

Authentication MUST be set to Password. Click Continue

	Welcom	e to Mail	
	Incoming Mail Sec	urity iockets Layer (SSL)	
	Authentication:	Password	\$
?	Cancel	Go Back	Continue

Step 6: Outgoing Settings

Select boxes for Use only this server and Use Authentication. Fill out the Incoming Mail Server, User Name, and Password fields with the information from the table in Step 3. Click Continue when finished.

Welcome to Mail		
	Outgoing Mail Server	
	Description:	(optional)
11. 10	Outgoing Mail Server:	mail.windstreamhosting *
2 2	A 12	Use only this server
3	Use Authentication	
O FR	User Name:	test@windstreamhosting.c
	Password:	
	The second	
CALERING		
Outgoing Settings		
?	Cancel	Go Back Continue

Authentication MUST be set to Password. Click Continue

	Welcom	e to Mail	•
	Outgoing Mail Sec	urity iockets Layer (SSL)	
ALL OF	Authentication:	Password	•
0	Cancel	Go Back	Continue

Step 8: Summary

An Account Summary screen will appear with all the setting information you just entered. Review the information to make sure everything is correct and click **Create** when finished.

Your Account is now created and you can send and receive email.

	Welcome to Mail
	Account Summary
	Account Description: Test Acccount
1	Full Name: Test
1	Email Address: test@windstreamhosting.com User Name: test@windstreamhosting.com
O FR	Incoming Mail Server: mail.windstreamhosting.com SSL: off
	Outgoing Mail Server: mail.windstreamhosting.com SSL: off
TERUN	Take account online
?	Cancel Go Back Create

Step 9: Additional Settings

Server Settings		
Incoming Server (POP)	mail.windstreamhosting.com	
Incoming Server (IMAP)	mail.windstreamhosting.com	
Outgoing Server (SMTP)	mail.windstreamhosting.com	
Incoming Server (SSL)	securemail.windstreamhosting.com	
Outgoing Server (SSL)	securemail.windstreamhosting.com	
Username	Your entire email address	
Password	Your email address password	

Default Port Settings		
Incoming Server	110	
Outgoing Server	25	

IMAP Port Settings		
Incoming Server	143	
Outgoing Server	25	

SSL Port Settings		
Incoming Server	995	
Outgoing Server	465	

Alternate outgoing ports:

Outgoing ports of 1025 and 587 can be used if your service provider blocks port 25.

data. voice. network. cloud.

